

Argjend Lokaj

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WORK EXPERIENCE

Kosovo Security Force

Army Officer

Prishtina

June 2018 - Present

As a commissioned officer of the Kosovo Armed Forces, I hold a position of leadership and authority. I am responsible for leading troops in combat and non-combat situations, planning and executing military operations, and making important decisions that affect the safety and well-being of soldiers.

Other responsibilities that I have been in charge of during this period as an officer are:

- Providing guidance and mentorship to junior officers and other enlisted personnel.
- Ensuring that my unit is prepared for combat
- Managing resources and personnel
- Maintaining the readiness of my unit and ensuring the safety of my soldiers
- Maintaining good order and discipline
- Adhering to the Army's code of conduct and ethics

Buckhead Recruiting

Sales Development Representative

Remote

January 2021 - August 2021

I was responsible for generating new business opportunities through outbound sales activities, such as cold calling, emailing, and LinkedIn.

The Main responsibilities include:

- Generating leads, Qualifying leads, Building relationships, Setting appointments Staying informed with industry trends and competitor activities, and utilizing HubSpot.

LEADERSHIP EXPERIENCE

Kosovo Security Forcer

Prishtina

June 2018 - Present

As an Army Officer, I am expected to have strong leadership skills and experience in order to lead soldiers in combat and non-combat situations effectively. This includes the ability to:

- Lead by example
- Make quick and effective decisions in high-pressure situations
- Communicate clearly and effectively with troops, superiors, and other military and civilian organizations
- Develop and implement plans
- Motivate and Inspire
- Manage contracts with civilian economic operators

EDUCATION

Rochester Institute of Technology (RIT in Kosovo)

Bachelor's degree in Arts and Science

Prishtina

August 2014 - May 2018

Center for University Studies / Military Academy

Leadership Degree

Prishtina

August 2014 - June 2018

Army Logistics University

Basic Officer Leadership Course

Virginia - USA

July 2021 - November 2021

American University in Kosovo
Java Programming

Prishtina
July 2022 - September 2022

- Java Programming Language | Data types and Casting | Expressions, and operators | Execution flow control and iterations | Data structures | OOP principles | Exception handling.

Pro Bit Academy
Java Programming

Prishtina
October 2022 - Present

SKILLS & INTERESTS

Skills: Project management | Time management | Communication | Problem Solving | Fast learner | Adaptability | Coachable.

Interests: Cross-Fit, Hiking, Traveling.